



Today's Date: \_\_\_\_\_

- Check here if you have previously submitted a Waitlist Form and are updating your information.

### Welcome to First Roots - Wild Roots!

We are a 5 STAR early care and education program serving families with children age 6 weeks to 8 years. We provide hands-on, play based outdoor learning experiences that are appropriate for each child's unique learning style and level of development. We offer a year round program at each one of our three sites, and manage one general wait list for all openings.

I wish to add my child(ren)'s name(s) to the General Wait List! **I understand there is a one-time non refundable fee of \$50 per family (payable by check to First Roots - Wild Roots).** I understand that my name will remain active on this list for as long as my child is age-eligible for a First Roots- Wild Roots program, and that I am responsible for keeping my contact details up to date. Should an opening become available that is the best fit for my child's age and the schedules of my family and program, I will be contacted and offered the opportunity to enroll my child.

Parent Name(s) - first & last:
City/Town of Residence:
Best Contact Number:
Email:

#### Child Information:

Name of Child 1:	Child 1 Date of Birth:	Sex: M F
Name of Child 2:	Child 2 Date of Birth:	Sex: M F



**Program Preference:**

Type of Enrollment Needed (circle one):	Full-time	Part-time
Preferred Start Date:		

**How did you hear about us?**

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**Additional Notes & Information:**

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**Please return this Form with a one-time non refundable fee of \$50 per family (payable by check to First Roots - Wild Roots) and submit to:**

First Roots Wild Roots  
Attn: Waitlist  
96 Pond Road,  
Hinesburg, VT 05461



## Waitlist Policy and FAQs

Thank you for taking the time to find out about First Roots - Wild Roots! If you are interested in your child attending any one of our First Roots locations, we suggest you consider getting on our waitlist. Because we are a year round program, we don't have a specific enrollment date. We regularly assess openings available in each class and use the waitlist to inform families when availability exists. Occasionally an opening will become available in a class during the school year and we will reference the waitlist to determine best fit based on age, development, and schedules.

Please read carefully through the following information to best understand this process.

### Waitlist – How it works

To get on the First Roots - Wild Roots waitlist, interested families need to fill out a wait list application and pay a one-time \$50 non-refundable fee. **Please note that at this time, we are unable to respond to telephone inquiries in a timely manner and are building our waitlist solely on completed, mailed in forms, with a \$50 fee.**

We maintain one central waitlist for our three centers. As the list is usually long, especially for the Infants (6 weeks to 12 months) and Mobile Infants (12-24 months), it is important to apply as early as possible. The average wait time for enrollment varies depending on a number of factors and age of your child, and is difficult to quantify at any given time. As children age while on the waiting list, they are automatically considered for any opening that they qualify for by their birth date.

Children of our teachers are given priority over all others on the waiting list. We also give preference to siblings of children currently enrolled in our center. Finally, families that live in Hinesburg, Underhill, or Jericho are prioritized. The date of application is the final criteria for priority within each of these groups.

When a space becomes open, parents will be notified and are given 48 hours to notify us of their decision to either accept or decline enrollment. It is very important to keep us up to date with changes to your contact details (e.g. email address and phone numbers). If parents fail to contact us within the 48 hour period, the assumption is made that the family is no longer interested in our program and the child's name will be removed from the waiting list. If the space is declined, the child's name is removed from the waiting list.

**Note that the payment of the waitlist fee does not ensure enrollment in our school but does serve to keep your child's name on our list of prospective students.**



## Frequently Asked Questions

We compiled these answers to questions parents frequently ask about our waitlist practices. We hope that this information will be helpful to you.

### 1. How long is the waiting list?

While the actual document that houses the waitlist for three programs is quite lengthy, there is really no way to definitively say how long a family might be waiting for a spot. In general, we can predict enrollment trends and when children will age out of our program, vacating space. Another family could leave at any time, though, and open up a spot unexpectedly.

### 2. Will my child get in faster if I wait for part-time?

Part-time availability is extremely limited and not available for children under two; if you can be flexible with the days you require, then that will help us provide you a spot more quickly. Full time enrollment is much easier to come by. We do offer a full week, part-day Pre-K program following the school year calendar.

### 3. Can I stop in anytime and have a look around?

At this time, waitlist tours and initial family meetings are only being offered virtually. In-person tours are scheduled after hours and upon enrollment in the program.

### 4. How do you make changes to my waitlist information?

You may make changes to your information at any time before you are actually offered an opening by letting the Program Director know what you would like to change by utilizing the Waitlist Form found online. You will need to repopulate the Waitlist Form with your updated information and mail it to the 96 Pond Road campus. You will not need to resubmit the \$50 fee. Once we receive an updated form, we will make changes to our master waitlist.